

**NOTICE**  
**THE BOARD OF TRUSTEES**  
**OF**  
**SYLVAN CEMETERY DISTRICT**  
**ON**  
**JANUARY 9, 2018**  
**10:00 A.M.**  
**District Office**  
**7484 Kanai Ave.**  
**Citrus Heights, CA 95621**

This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Trustees in accordance with the Ralph M. Brown Act. The public may be heard on an item before or during the consideration of any agenda item to be considered by the board, subject to reasonable time limitations for each speaker. Members of the public may address matters under the jurisdiction of the Board of Trustees, and not on the posted agenda, provided that no action shall be taken on any item not appearing on the agenda. The Board cannot take action on any unscheduled items unless it is declared by a vote of at least two thirds of the Board that there is a need to take immediate action. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

1. Call to Order.
2. Roll Call of the Board.
3. Previous meeting minutes sent via email.
4. Public comment on any agenda item.
5. Consent Calendar
  - A. Approve and sign claims for payment by Sacramento County.
  - B. Sign check and deposit permit for December sales.
  - C. Sign and approve resolutions for PreNeed withdrawals to General Fund.
  - D. Sign Cemetery Deeds.
6. Information Items
  - A. Annual sick leave report.
  - B. Jim Monteton to report on his meeting with Fair Oaks Cemetery District
7. Board Discussion and Possible Action Items
  - A. Approve final signage for District Office.
  - B. Discuss bids for speakers and heaters in the gazebo.
8. Managers Report
  - A. Sales, burials and safety incidents.
9. Adjourn next meeting February 13, 2018 at 10:00 a.m.