

**NOTICE  
THE BOARD OF TRUSTEES  
OF  
SYLVAN CEMETERY DISTRICT  
ON  
MAY 8, 2018  
10:00 A.M.  
District Office  
7484 Kanai Ave.  
Citrus Heights, CA 95621**

This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Trustees in accordance with the Ralph M. Brown Act. The public may be heard on an item before or during the consideration of any agenda item to be considered by the board, subject to reasonable time limitations for each speaker. Members of the public may address matters under the jurisdiction of the Board of Trustees, and not on the posted agenda, provided that no action shall be taken on any item not appearing on the agenda. The Board cannot take action on any unscheduled items unless it is declared by a vote of at least two thirds of the Board that there is a need to take immediate action. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

1. Call to Order.
2. Roll Call of the Board.
3. Previous meeting minutes sent via email.
4. Public comment on any agenda item.
5. Consent Calendar
  - A. Approve and sign claims for payment by Sacramento County.
  - B. Sign check and deposit permit for April sales.
  - C. Sign and approve resolutions for PreNeed withdrawals to General Fund.
  - D. Sign Cemetery Deeds.
6. Information Items
  - A. Memorial Day Services to be held May 28<sup>th</sup> at 10:30 a.m.
  - B. Excavator purchase discussion.
7. Board Discussion and Possible Action Items
  - A. Engagement letter from Fechter & Company.
  - B. Annual employee reviews.
  - C. Citrus Heights Chamber Membership Enhancements.
8. Managers Report
  - A. Sales, burials and safety incidents.
  - B. Transition plan leading up to retirement.
9. Adjourn next meeting June 12, 2018 at 10:00 a.m.