

NOTICE
THE BOARD OF TRUSTEES
OF
SYLVAN CEMETERY DISTRICT
ON
October 8, 2020
10:00 A.M.
Cemetery Office
7484 Kanai Ave.
Citrus Heights, CA 95621

This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Trustees in accordance with the Ralph M. Brown Act. The public may be heard on an item before or during the consideration of any agenda item to be considered by the board, subject to reasonable time limitations for each speaker. Members of the public may address matters under the jurisdiction of the Board of Trustees, and not on the posted agenda, provided that no action shall be taken on any item not appearing on the agenda. The Board cannot take action on any unscheduled items unless it is declared by a vote of at least two thirds of the Board that there is a need to take immediate action. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

1. Call to order
2. Roll call of the Board
3. Pledge of Allegiance
4. Previous meeting minutes approval.
5. Public Comment
6. Consent Calendar
 - a. Approve claims for payment by Sacramento County.
 - b. Sign check and deposit permit for September sales.
 - c. Sign and approve resolutions for PreNeed withdrawals to General Fund.
 - d. Sign Cemetery Deeds.
7. Information Items
 - A. Niche project update.
 - B. Pre-Vault project update.
 - C. Bids for curbs.
 - D. PCA – one day mini conference in Williams, CA – January 22, 2021.
 - E. Discuss filling the vacancy on the Board due to the passing of Jean Duncan and electing a new vice-chair person.
8. Board Discussion and Possible Action Items
 - A. Changes to Policy & Procedure Manual
 - a. Board members not required to pick plots in non-pre-vault section.
 - b. Remove II-Rules & Regulations, cost reduction for 25+ plots purchased.
 - c. Consider policy for Board members long term illness.
 - B. Approve retiree Ron Clark’s fiscal year compensation for dental/vision.
9. Managers Report
 - A. Sales, burials and safety incidents.
10. Meeting adjourned, next meeting November 10, 2020 @ 10:00 A.M.

